



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON
CITY SCHOOLS DIVISION OF THE CITY OF TAYABAS

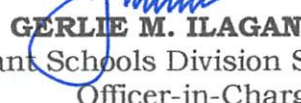
27 MAY 2021

DIVISION MEMORANDUM
No. 221 s. 2021

**REITERATION OF THE REVISED DEPARTMENT OF EDUCATION PEOPLE'S
FREEDOM OF INFORMATION MANUAL AND IMPLEMENTING DETAILS**

To: Chief Education Supervisors
Heads, Public Elementary and Secondary Schools
Heads, Unit/Section
All Others Concerned

1. This is to inform the field of the issuance of DepEd Order No. 019, s. 2021 entitled "Revised Department of Education People's Freedom of Information Manual and Implementing Details" that revokes DO 072, s. 2016. It shall be known as *DepEd People's FOI Manual of 2020* in pursuant to Executive Order No. 2 dated July 23, 2016 titled "Operationalizing in the Executive Branch People's Constitutional Right to Information and the State Policies of Full Public Disclosure and Transparency in the Public Service and Providing Guidelines.
2. As stated, the FOI Manual is designed to establish standard procedures and provide guidance to the central, regional, schools division offices and schools in attending to and fulfilling the request of any Filipino citizen. This enable easier identification of areas of improvement and guarantees that any future intervention to further improve the workflows in the implementation of FOI can be systematically integrated.
3. All DepEd issuances, rules and regulations, and provisions, which are inconsistent with these guidelines are repealed, rescinded, or modified accordingly.
4. For your information and guidance.


GERLIE M. ILAGAN, CESO VI
Assistant Schools Division Superintendent
Officer-in-Charge
Office of the Schools Division Superintendent



 Brgy. Poto, Tayabas City
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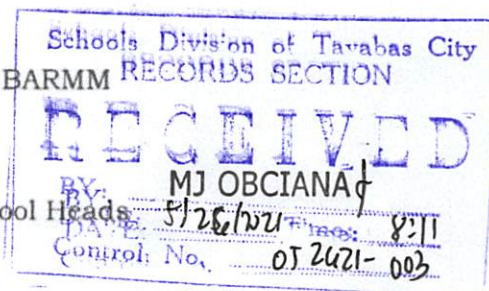
Republic of the Philippines
Department of Education

25 MAY 2021

DepEd ORDER
No. 019, s. 2021

**REVISED DEPARTMENT OF EDUCATION PEOPLE'S FREEDOM
OF INFORMATION MANUAL AND IMPLEMENTING DETAILS**

To: Undersecretaries
Assistant Secretaries
Minister, Basic, Higher, and Technical Education, BARMM
Bureau and Service Directors
Regional Directors
School Division Superintendents
Public and Private Elementary and Secondary School Heads
All Others Concerned



1. The Department of Education (DepEd) issues the enclosed **Revised Department of Education (DepEd) People's Freedom of Information (FOI) Manual and Implementing Details**, which shall be known as DepEd People's FOI Manual of 2020. This is pursuant to Executive Order No. 2 dated July 23, 2016 titled **Operationalizing in the Executive Branch the People's Constitutional Right to Information and the State Policies of Full Public Disclosure and Transparency in the Public Service and Providing Guidelines**.
2. The enclosed DepEd Order (DO) revokes DO 072, s. 2016 titled **DepEd People's Freedom of Information Manual and Implementing Details**.
3. The People's FOI Manual is designed to establish standard procedures and provide guidance to the central, regional, schools division offices and schools in attending to and fulfilling the requests for information of any Filipino citizen. The uniformity in monitoring and evaluation mechanisms. This enables easier identification of areas of improvement and guarantees that any future intervention to further improve the workflows of the implementation of FOI can be systematically integrated.
4. The revisions in the 2020 version of the Manual are based on the outcomes of the FOI workshops held in Batangas in 2018, and in SEAMEO-Innotech in 2019, which sought to standardize the FOI workflows in the various levels in governance of the DepEd, as well as harmonize the provisions of the Manual with Republic Act (RA) 11032 titled **Ease of Doing Business Act** and RA 10173 titled **Data Privacy Act**, and other various improvements.
5. All DepEd issuances, rules and regulations, and provisions, which are inconsistent with these guidelines are repealed, rescinded, or modified accordingly.



6. For more information, please contact the **Office of the Secretary**, Rizal Building, Department of Education Central Office, DepEd Complex, Meralco Avenue, Pasig City, through email at osec@deped.gov.ph or telephone number no. 8687-4177.

7. Immediate dissemination of and strict compliance with this Order is directed.


LEONOR MAGTOLIS BRIONES
Secretary

Encl.:
As stated

Reference:
DepEd Order: No. (072, s. 2016)

To be indicated in the Perpetual Index
under the following subjects:

BUREAUS AND OFFICES
CHANGE
LEGISLATION
MANUALS
MONITORING AND EVALUATION
POLICY
PROCEDURE
SCHOOLS





Republic of the Philippines
Department of Education
REGION IV-A CALABARZON
CITY SCHOOLS DIVISION OF THE CITY OF TAYABAS

102190-051

21 OCT 2020

DIVISION MEMORANDUM

No. 245 s. 2020



**REITERATION ON THE IMPLEMENTATION OF SCHOOL-BASED LEARNING
ACTION CELLS (SLAC) PLANS**

To: OIC - Assistant Schools Division Superintendent
Chief Education Supervisors
Heads, Public Elementary and Secondary Schools
Heads, Unit/Section
All Others Concerned

1. In line with the implementation of Republic Act No. 10533, or the Enhanced Basic Education Act of 2013, the Department of Education (DepEd) issues the policy on the Learning Action Cell (LAC) as a K to 12 Basic Education Program School-Based Continuing Professional Development Strategy for the Improvement of Teaching and Learning, through the School-Based LAC (SLAC), which primarily functions as a Professional Learning Community (PLC) to help teachers improve practice and learner achievement.
2. Relative to the above mechanism, SDO Tayabas through the Curriculum Implementation Division (CID) and School Governance and Operations Division (SGOD), reiterates the necessity for conducting SLAC Sessions.
3. School Heads, SLAC Leaders and Coaches, and Teachers are advised to implement their respective SLAC Plan, and to be ready with their accomplishment reports, and or on-the-spot SLAC Session Observation, anytime from today until March 2021. Likewise, SHs are encouraged to invite the Division Field Technical Assistance Teams (DFTATs) for SLAC session visits. All these for monitoring and evaluation, and technical assistance purposes.
4. Refer to Learning Action Cell Toolkit, An Implementation Guidebook uploaded in smme.depedtayabas.com website under SBM, for your guidance.
5. Wide dissemination and strict compliance of this memorandum is desired.


ANIANO M. OGAYON, CESO V
Schools Division Superintendent



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